



InorbvictTM
Inorbvict Healthcare (I) Pvt. Ltd.

OFFER LETTER

Date 22nd Day of 2018

Ms. Shramika Mihir Arte
Contact Number :- +91 9404766314
E-mail :- shramikaarte99@gmail.com
Permanent Address: - Shrambharati Charmalaya, At Post Devrukh.

Ref: Post of Administrator

Dear Shramika

I am writing to confirm my offer of a position at Pune as an Administrator. This position is offered subject to satisfactory reference and interview performance.

First Three months internship followed by permanent position. You will be paid 12000/- per months for first three, after successfully completion of internship your salary will be increased by 20% to 30% based on your internship performance in Your starting date will be 25th Day of June 2018. You will be entitled to all staff benefit & incentives. Your salary will be paid directly into your bank account on the 5th day of each month. You will be entitled to day's holiday per year pro-rata, plus Bank Holidays. The Holiday year runs from Jan 1st - Dec 31st 2018

Please find enclosed clearance forms which I would be grateful if you could complete and return to me as soon as possible.

We are all looking forward to working with you and hope you will soon feel part of the team. If you have any questions, please contact me.

Yours sincerely

Rajesh Meshram



Mumbai

Om Sai Prasad Premises CHS,
Plot No.X-2/9 , First floor,
MIDC Dombivali (East),
Thane- 421201 .
Mobile No. +91 9850100030

Pune

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Mobile No. +91 20 60503535

Nagpur

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Manewada Road, Nagpur 411 024,
Ph 9850558881

Factory address

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